



KONICA MINOLTA



# BEST PRACTICE

WHEN USING YOUR  
MFD AS YOU RETURN  
TO WORK



Giving Shape to Ideas



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## REMOTE ACCESS

Use the “Remote Access” functionality of your multifunction device. This application allows you to control the multifunction from a tablet or smartphone and access the buttons on the LCD control panel remotely.



After checking with your IT administrator that the feature is enabled on your printing system:

- Connect your phone or tablet to your company network or the Wifi access point on the MFD (if installed)
- Download the bizhub Remote Access app from the Apple Store or Google Play Store



## PERSONAL STYLUS

Use a personal stylus to safely use the multifunction panel.

Any stylus suitable for modern capacitive displays should be compatible. Other features can help to limit contact with the multifunction device including:

- MFD voice control system
- Automatic releasing of print when you authenticate using your ID card
- Remote scanning from a smartphone

Please contact your Account Manager for further details.



## CLEANING

Clean all affected areas regularly such as:

- The panel (screen and keys)
- The document feeder or the document glass
- Handles of paper trays

Use a soft cloth dampened with IPA (isopropyl alcohol) or ethanol for disinfection.

Be sure to wear vinyl gloves when cleaning or wash your hands thoroughly after cleaning.

Make sure you DO NOT use sprays containing solvents.



LET'S TALK

Please get in touch if you have any queries about ensuring a safe environment for your staff, customers and citizens as you transition to the new normal.

business@konicaminolta.co.uk  
0800 833 864

Konica Minolta Business Solutions, Miles Gray Road, Basildon, Essex, SS14 3AR

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