

# OFFICE CUSTOMER TRAINING

## TRAINING CONSULTANCY SERVICES – “ADVANCED”

This is our most advanced level of training, which offers the full range of training services.

This level of training goes well beyond the standard level of training provided.

A key difference is the full training needs analysis conducted by our Training Team before any training is carried out to ensure your organisation gets the most of new technology provided by Konica Minolta.

## TRAINING CONSULTANCY SERVICES – “STANDARD”

On-site training session,

The Customer Training Group provides comprehensive user training to enable users to get the most effective and efficient use from our devices and solutions.

Quick guide booklet

Users are also issued a “Quick Guide” booklet (hardcopy) which gives some simple clear step by step instructions using the main features of the device to get them familiar and using the device as effectively as possible from delivery.

Quick reference poster

The “quick reference poster” captures the key features of the device and can be displayed close to the device.

iTraining

Permanently available for online user training.



**“IDENTIFY & RECOMMEND ANY  
ADDITIONAL REQUIREMENTS  
TO MEET YOUR BUSINESS  
STRATEGY”**



**INSTALLATION  
TRAINING  
SESSION**



**VIRTUAL  
TRAINING  
SESSION**



**ON/OFF SITE  
TRAINING  
SESSION**



**ADVANCED  
TRAINING  
SESSION**



**FOLLOW UP  
TRAINING  
SESSION**